

STANDARD OPERATING PROCEDURE

[Plastic Waste Management Rules, 2016]

About H.P. State Pollution Control Board

The Himachal Pradesh State Pollution Control Board (HPSPCB) is a statutory authority entrusted to implement environmental laws & rules within the jurisdiction of the State of H.P. The Board ensures proper implementation of the statutes, judicial and legislative pronouncements related to environmental protection within the state. The Board was established in the year 1975 under the provisions of Water (Prevention & Control of Pollution) Act 1974. Over the years, HPSPCB was entrusted with various responsibilities under different enactments made. Currently HPSPCB is responsible completely or partially for the implementation of following Acts and rules:

- The Water (Prevention & Control of Pollution) Act, 1974 and Rules made there off
- The Air (Prevention & Control of Pollution) Act, 1981 and Rules made there off
- The Environmental Protection Act, 1986 and Rules made there off
- **Plastic Waste Management Rules, 2016**

Introduction:

Plastic Waste Management Rules, 2016 came into force from 4th February, 2011 which shall apply to every manufacturer, producer, brand owner, recycler involved in manufacture, sale, transfer, purchase, collection, storage and processing of Plastic Waste.

The entrepreneurs are advised to contact the nearest Regional Office for further assistance in any matter related to the registration mechanism before filing their application for Registration.

Granting Consent under the provisions of section 25 and section 21 of the Water (Prevention & Control of Pollution) Act, 1974 and the Air (Prevention & Control of Pollution) Act, 1981 and Authorization under Bio-Medical Waste (Management & Handling) Rules, 1998, the Hazardous Waste (Management, Handling & Trans boundary Movement) Rules, 2008, the Municipal Solid Waste (Management and Handling) Rules, 2000 and **Plastic Waste Management Rules, 2016** are some of the important functions of the Board. A brief note / guidelines for obtaining the NOC / Consent / Registration for the entrepreneurs are illustrated below:

Water Act

Control of water pollution is achieved through administering conditions imposed in consent issued under provision of the Water (Prevention & Control of Pollution) Act, 1974. These conditions regulate the quality and quantity of effluent, the location of discharge and the frequency of monitoring of effluents.

Air Act

Under the Air (Prevention & Control of Pollution) Act, 1981 consent of the Board is mandatory for releasing emissions to the atmosphere. The Board issues consent to air polluting industries with conditions to regulate the quality and quantity of emission and stipulate the frequency for monitoring the emissions.

Registration of Producer

For fresh Registration: The application for Plastic Waste Registration under **PWM Rules, 2016 in Rule 13(2)** for a proposed industrial unit shall include the following documents and submitted in the Regional Office of the State Board under jurisdiction of which the proposed unit shall be located:

1. Registration from Dept. of Industry.
2. Consent under Water (Prevention & Control of Pollution) Act, 1974 & Air (Prevention & Control of Pollution) Act, 1981.
3. Manufacturing Process.
4. Action Plan for Plastic Waste Management endorsed by Secretary Urban Development.
5. Previous registration in case of renewal of registration.
6. CPCB certificate.
7. Form-I.

For Renewal of Registration: Every Producer of Plastic Waste shall make an application for the renewal of registrations to the concerned Regional office of the State Pollution Control Board and the application shall be made in Form - I before one hundred and twenty days of its expiry.

Registration of Brand Owner

For fresh Registration: The application for Plastic Waste Registration under **PWM Rules, 2016 in Rule 13(2)** for a proposed industrial unit shall include the following documents and submitted in the Regional Office of the State Board under jurisdiction of which the proposed unit shall be located:

1. Registration from Dept. of Industry.

2. Consent under Water (Prevention & Control of Pollution) Act, 1974 & Air (Prevention & Control of Pollution) Act, 1981.
3. Manufacturing Process.
4. Previous registration in case of renewal of registration.
5. Form-I.

For Renewal of Registration: Every Brand Owner of Plastic Waste shall make an application for the renewal of registrations to the concerned Regional office of the State Pollution Control Board and the application shall be made in Form - I before one hundred and twenty days of its expiry.

Registration of Manufacturer

For fresh Registration: The application for Plastic Waste Registration under **PWM Rules, 2016 in Rule 13(4)** for a proposed industrial unit shall include the following documents and submitted in the Regional Office of the State Board under jurisdiction of which the proposed unit shall be located:

1. Registration from Dept. of Industry.
2. Consent under Water (Prevention & Control of Pollution) Act, 1974 & Air (Prevention & Control of Pollution) Act, 1981.
3. Manufacturing Process.
4. Previous registration in case of renewal of registration.
5. Form-III

For Renewal of Authorization: The Manufacturer shall make an application to the concerned Regional Office of the State Pollution Control board for the renewal of an registration shall be made in Form-III before one hundred and twenty days of its expiry.

Registration of Recycler

For fresh Registration: The application for Plastic Waste Registration under **PWM Rules, 2016 in Rule 13(3)** for a proposed industrial unit shall include the following documents and submitted in the Regional Office of the State Board under jurisdiction of which the proposed unit shall be located:

1. Registration from Dept. of Industry.
2. Consent under Water (Prevention & Control of Pollution) Act, 1974 & Air (Prevention & Control of Pollution) Act, 1981.
3. Recycling flow process chart & equipment details.
4. Form-II.

For Renewal of Registration: Every Recycler of Plastic Waste shall make an application for the renewal of registrations to the concerned Regional office of the State Pollution Control Board and the application shall be made in Form - II before one hundred and twenty days of its expiry.

Responsibilities of the State Board

➤ **Delegation of powers for implementation of Plastic Waste Management Rules in the State:**

- Delegated powers in respect of implementation of all the provisions of Plastic Waste Management Rules, 2016 including Grant, Renewal or Refusal, Cancellation or Suspension of Registration under Rules 13 of the Plastic Waste Management Rules, 2016 to the Regional Officer(s) of the State Board located at Chamba, Dharamshala, Kullu, Bilaspur, Una, Baddi, Parwanoo, Paonta Sahib, Rampur and Shimla. There are two Sub-Regional Office Kala Amb and Nurpur. The list is available on our web portal <http://hppcb.gov.in>.
- The Member Secretary of the State Pollution Control Board is authorized to exercise other provisions under Plastic Waste Management Rules, 2016.

➤ **Time Frame for grant of fresh/renewal registration to the Manufacture, Producer, Brand owners & Recycler.**

- **Fresh Registration :** On receipt of the application complete in all respects for the registration for recycling or processing of plastic waste under sub-rule (3), the State Pollution Control Board may, after such inquiry as it considers necessary and on being satisfied that the applicant possesses appropriate facilities, technical capabilities and equipment to handle plastic waste safely, may grant registration to the applicant on fulfilment of the conditions as may be laid down in terms of registration.
- State Pollution Control Board shall take a decision on the grant of registration **within ninety (90) days** of receipt of an application which is complete in all respects.
- Every application for renewal of registration shall be made at least **one hundred twenty (120) days** before the expiry of the validity of the registration certificate.
- The registration granted under this rule shall initially be **valid for a period of one (1) year**, unless revoked, suspended or cancelled and shall **subsequently be granted for three (3) years**.

Online Consent Management & Monitoring System (OCMMS)

- The State Board has also developed Online Consent Management & Monitoring System (OCMMS) through which every Manufacture, Producer, Brand owners & Recycler can apply for Consent under Water (Prevention & Control of Pollution) Act, 1974 and Air (Prevention & Control of Pollution) Act, 1981 which is required for obtaining fresh registration or for the Renewal of Registration (as the case may be) under Plastic Waste Management Rules, 2016.

**Documents Required for Registration under
Plastic Waste Management Rules, 2016**

No Fees for the Registration/Renewal of Authorization under Plastic Waste Management Rules 2016.

Sr. No.	Plastic Waste Registration under PWM Rules, 2016 categories	Rule 13	Document Required
1.	Manufacturer	13 (4)	a) Registration from Dept. of Industry b) Manufacturing Process c) Previous registration in case of renewal of registration.
2.	Producer/	13 (6)	a) Registration from Dept. of Industry b) Manufacturing Process c) Action Plan for Plastic Waste Management endorsed by Secretary Urban Development d) Previous registration in case of renewal of registration. e) CPCB certificate
3.	Brand Owner	13 (6)	a) Registration from Dept. of Industry b) Manufacturing Process c) Previous registration in case of renewal of registration.
4.	Recycler	13 (3)	a) Registration from Dept. of Industry b) Recycling flow process chart & equipment details

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